

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JUNE 20, 2005**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, June 20, 2005.

The meeting was called to order by Secretary Ken Sendelweck who presided.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Ken Sendelweck – Secretary
Michael A. Schwenk – Electric Commissioner
Jeffrey S. Theising – Water Commissioner
Edward J. Kreilein – Wastewater Commissioner
Alex Emmons – Gas Commissioner

ALSO PRESENT:

Jerry Schitter – Electric Distribution Manager
Windell Toby – Electric Generation Manager
Thomas A. Lents – Wastewater Manager
Michael A. Oeding – Gas & Water Manager
Kenneth R. Schultz – Business Manager
Sandy Hemmerlein – City Attorney

ABSENT:

Greg A. Krodel – Chairman
Mike Harder – Vice Chairman

PLEDGE OF ALLEGIANCE (B-19)

Secretary Ken Sendelweck led the Pledge of Allegiance.

TEMPORARY APPOINTMENTS (B-22)

Due to the absence of the Chairman and Vice Chairman, Ken Schultz recommended that the Board have a Board member designated as acting Chairman and another Board member as acting Secretary.

Ed Kreilein made a motion to appoint Ken Sendelweck as acting Chairman and Jeff Theising as acting Secretary. Mike Schwenk seconded the motion. Motion approved, 5-0.

BID OPENING: SLUDGE DRYING BEDS – WASTEWATER (B-41)

Sandy Hemmerlein stated the notice to bidders was originally published in the Herald on May 24, 2005 and on May 31, 2005, and the extension to bidders was published on June 10, 2005.

Hemmerlein opened the only bid received and read it aloud as follows:

1. Krempp Lumber \$160,620.00

Alternate bid for \$11,000 less if certain parts of the project are completed by the Wastewater Department.

The bid included a bid bond, form 96, and a non-collusion affidavit.

Mike Schwenk made a motion for Tom Lents and Chad Hurm to take the bid under advisement and report back at the next meeting. Alex Emmons seconded the motion. Motion approved, 5-0.

APPROVAL OF MINUTES (B-94)

Acting Chairman Ken Sendelweck presented the minutes of the May 16, 2005 regular meeting and there being no corrections or amendments asked for a motion to approve. Alex Emmons made a motion to approve the minutes of the May 16th meeting as presented. Jeff Theising seconded the motion. Motion approved, 5-0.

Acting Chairman Ken Sendelweck presented the minutes of the June 8, 2005 special meeting and asked for a motion to approve. Windell Toby said the change order for the Cooling Tower Asbestos Removal project presented at the meeting should have been named Change Order #2. Ed Kreilein made a motion to approve the minutes of the June 8th meeting as amended. Mike Schwenk seconded the motion. Motion approved, 5-0.

VECTREN MEETING (B-119)

Jerry Schitter said he is hoping to meet with Vectren sometime this week to discuss a proposal for the 2006 power supply. Schitter said he would then set up an Electric Planning Committee meeting to discuss the proposal and the possible change to the power factor correction penalty from 90% to 100%.

POWER PLANT UPDATE (B-130)

Windell Toby informed the Board that the rotor repair is on schedule and should be back at the end of September.

ELECTRIC PLANNING COMMITTEE REPORT (B-133)

Mike Schwenk, Chairman of the Electric Planning Committee, stated the committee is waiting for a response from Vectren.

RE-SIGN FORMS FOR REIMBURSEMENT ON SR 56 PROJECT (B-137)

Mike Oeding informed the Board that due to State administrative changes, all of the signed documents for the SR 56 project would have to be re-signed, pending Sandy Hemmerlein's legal review.

Alex Emmons made a motion to re-sign the documents to enter into the agreement with INDOT for the reimbursement of \$10,851.37, pending Sandy Hemmerlein's review. Mike Schwenk seconded the motion. Motion approved, 5-0.

UPDATE – NEWTON ST. WATER TANK PROJECT (B-185)

Richard Burch of Midwestern Engineers came before the Board to give a brief update on the Newton St. Water Tank Project.

Mr. Burch said hopefully by the end of the week the interior and exterior of the tank will be painted. He stated the logo would be 25' high X 33' wide.

The contractor is behind schedule due the weather, OSHA issues, and they didn't start on time. By contract, they were supposed to be substantially complete by June 14th, with final completion by June 29th. The contractor has asked for a time extension on the contract.

Mr. Burch said in May he contacted the contractor to consider some changes to the electrical system to put it above ground enclosed in stainless steel panels, rather than the original plan of putting it under ground in a pit.

Mr. Burch presented Change Order #1 for \$2,462.00 for the electrical changes, with a 45-day extension on the contract, which would change the substantial completion date from June 14th to July 29th, and the final completion date from June 29th to August 13th.

Mike Oeding said the electrical subcontractor, E & K Electric, would not be ready to start until July 11th, but the tank can be operational within three weeks, after the completion of the painting and the disinfection of the tank. The tank can operate with the present electrical system until the new changes can be made.

Mike Schwenk said he would like to see the project completed by August 3rd, before the Strassenfest, and thought the electrical work required by the contract, with our requested changes, could be completed in that time. Other Board members agreed.

Mike Schwenk made a motion to approve Change Order #1 for an increase of \$2,462.00 and to extend the contract final completion date to August 3rd. Jeff Theising seconded the motion. Motion approved, 5-0.

Mr. Burch presented pay estimate #1 in the amount of \$61,650.00 and pay estimate #2 in the amount of \$78,422.85 for Diversified Coatings, which represents 57% of the contractual amount.

Alex Emmons made a motion to accept pay estimate #1 for \$61,650.00 and pay estimate #2 for \$78,422.85 for Diversified Coatings. Mike Schwenk seconded the motion. Motion approved, 5-0.

UPDATE – MERIDIAN RD. GAS PROJECT (B-470)

Mike Oeding reported that Crew Leader Mike Dorsam figured out a way to feed low pressure to the Brentwood Subdivision and utilize the gas line that is presently in place along Meridian Rd., without having to install a new line.

Oeding said essentially Dorsam saved them from buying and installing several thousand feet of 4” gas line and will keep them from digging up yards along Meridian Rd.

UPDATE – INACCESSIBLE GAS METERS (B-482)

Mike Oeding informed the Board that almost everyone on the inaccessible gas meter list has been contacted and they are working on correcting the meters as time permits.

REQUEST FOR EDUCATIONAL EXPENSE REIMBURSEMENT (B-486)

Mike Oeding reported that Mike Gould completed his classes in the last quarter with a 4.0 GPA.

Oeding said Gould has only one more class to attend, Control Systems, at a cost of \$1,544.00.

Oeding asked for approval for reimbursement of that amount.

Ed Kreilein made a motion for reimbursement to Mike Gould for a Control Systems class in the amount of \$1,544.00, subject to him passing the class. Jeff Theising seconded the motion. Motion approved, 5-0.

GAS UTILITIES ALLIANCE (B-504)

Mike Oeding reported the GUA held their annual meeting and he was re-elected to the Board and as president for another term.

Oeding the insurance rate would remain the same at \$2.00 per meter.

ATMOS ENERGY ANNUAL MEETING (B-512)

Mike Oeding asked for approval to attend the Atmos Energy customer meeting in West Virginia on September 7th – 9th.

Jeff Theising made a motion to allow Mike Oeding to attend the Atmos Energy meeting on September 7th – 9th. Alex Emmons seconded the motion. Motion approved, 5-0.

GAS PLANNING COMMITTEE REPORT (B-520)

Alex Emmons, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (B-521)

Jeff Theising, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

REQUEST APPROVAL TO PURCHASE COLOR PUSH CAMERA (B-522)

Tom Lents asked for approval to purchase a new color push camera to be used in conjunction with the upcoming lateral inspection requirements that will take effect on August 1st.

Lents said the present black and white camera is about 12 years old, but he will keep it to use as a back up.

Ed Kreilein made a motion to allow Tom Lents to obtain quotes on a new color push camera since it was not included in his capital expenditure plan. Jeff Theising seconded the motion. Motion approved, 5-0.

Tom Lents presented three quotes for a new color push camera.

Sandy Hemmerlein opened the quotes and read them aloud as follows:

- | | | |
|----|----------------------|------------|
| 1. | Ferguson Enterprises | \$7,509.11 |
| 2. | Jasper Winlectric | \$7,545.75 |
| 3. | Gudorf Supply Co. | \$7,995.00 |

Lents asked for approval to order the camera from the low bidder Ferguson Enterprises for \$7,509.11.

Jeff Theising made a motion to allow Tom Lents to purchase a color push camera from Ferguson Enterprises for \$7,509.11. Ed Kreilein seconded the motion. Motion approved, 5-0.

WASTEWATER PLANNING COMMITTEE REPORT (B-582)

Ed Kreilein, Chairman of the Wastewater Planning Committee, stated the committee did not meet during the past month.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (B-584)

Ken Sendelweck reported the Finance Committee had met and reviewed the claims on the Claim Docket.

Also presented was claim on behalf of Commonwealth Engineers, Inc. in the amount of \$148.50, representing engineering services rendered for April, 2005, relating to the Titan litigation issue; and, on behalf of Harrison & Moberly, LLP in the amount of \$3,448.23, representing legal services relating to the Titan litigation issue for the Wastewater Project. SRF and BIF funds have been exhausted, therefore after Utility Service Board approval, the above referenced claims will be paid from Wastewater funds.

The Finance Committee recommended approval of the claims as presented.

Mike Schwenk made a motion to approve the claims as presented. Jeff Theising seconded the motion. Motion approved, 5-0.

NORTH WATER TANK (B-609)

Jeff Theising asked Mike Oeding about the condition of the north water tank. Oeding said it is still in good shape.

SLUDGE DRYING BEDS (B-611)

Jeff Theising asked Tom Lents if the sludge drying beds would be concrete lined or clay lined. Lents replied they would be partially concrete and partially sand, just like the present beds.

There being no further business to come before the Board, the meeting was adjourned at 7:48 PM upon motion by Ed Kreilein and second by Alex Emmons. Motion approved, 5-0.

Attest: _____
Secretary Chairman